Taking a Walk-About

1. What area of the library **looks the best** from a merchandising point of view?

   At the briefing: Recognize staff efforts for keeping it good.

2. What area of the library **needs immediate attention to merchandising**.

   Meet in that area for today’s morning briefing.

   At the briefing: Ask staff to merchandise in that area immediately after the briefing.

3. What area of the library we **need to be aware of** for further merchandising…today or tomorrow.

   This is an area that we’ll need to attend to next.