

50 TIPS FOR BETTER COMMUNICATION

Led by Donna Lee Amerman, Programs Plus



Tuesday, Oct 17 2006

1:30-4:30

Cost: \$20

Mount Laurel Library

100 Walt Whitman Ave., Mount Laurel, NJ

Directions: www.mtlaurel.lib.nj.us/directions.html

Learn how effective leaders behave and learn the ten key statements of effective meeting leaders.

This course will teach you the critical skills you need to conduct and improve your meetings, revise and clarify your writing and speaking, and create and execute engaging presentations and conferences.



Business communication occurs in a variety of venues, and in today's rapidly changing environment good communication is key. This presentation will help you to:

- organize your ideas
- improve your business writing skills
- improve your presentations.

Each student will receive a course book.

Receive 3 CEU credits for attending this workshop

Yes! Sign me up for 50 Tips for better Communication
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Mount Laurel Library, 100 Walt Whitman Ave., Mount Laurel, NJ

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